



Zoom Participation Acceptable Use Agreement

Students:

- Please ensure you are wearing an item of school uniform. This can include a neatly worn school shirt or school jumper.
- Sit in an appropriate spot where you can speak and hear clearly. No moving around during the video.
- You may say 'hello' when you enter the Zoom call. After you have said "hello" click on 'mute' to mute your microphone. You can unmute your microphone when a teacher asks you to speak.
- Be prepared, pay attention, be focused and actively participate.
- Be Respectful, responsible and ready to learn!
- No recording, do NOT take screenshots, screen recordings, or photos of the class ZOOM meeting.
- Video function must be turned on at all times. Blank screens will be terminated from the session.

Parents/ Caregivers

- Please assist your child each session by:
 - Making sure their device is charged
 - Ensuring your child is wearing an item of school uniform. This can include a neatly worn school shirt or school jumper.
 - Ensuring your child is set up in an appropriate location.
- Parents are not to participate in the meeting. Only the student attending that session should be in the meeting space.
- If you have questions for the teacher, please contact them via phone.

By signing this agreement, I acknowledge that my child/ children will adhere to the acceptable use conditions outlined above. I also agree to follow the parent/ caregiver conditions outlined above. I understand that my child/ children will be removed from the session if any of these conditions are breached.

Student Name: _____

Class: _____

Parent/ Caregiver Name: _____

Signed: _____

Verbal Permission given (to be completed by a staff member).

Staff Member accepting Verbal Permission on behalf of parent: _____

Date: _____ **Time of call:** _____